

Terry Trojan Water District, Board of Directors Annual Meeting - April 25, 2022, 4:03 pm

Meeting was called to order, Janell Berg took attendance Jon Torgerson, Mike Ryan, Peder Torgerson, Mike Hale, Matt Zietlow, plus Dylan Streible, and Matt Anderson with Clearwater, Linda Derosier, and Shanon Morrison. Absent was Bill London.

Annual Elections for the two three-year terms were Jon Torgerson and Jon Key. A letter from Jon Key was presented with notification that he is resigning from the director position and Matt Zietlow of Coeur would be taking his place.

No petitions were submitted by February 28, 2022, for the open positions. A motion was made to appoint Matt Zietlow, 1st by Jon Torgerson, 2nd by Janell Berg, 6 yes 0 no. A motion was made to appoint Jon Torgerson, 1st by Peder Torgerson, 2nd by Janell Berg, 6 yes 0 no. Request for the election of officers was presented. A motion was made to appoint Janell Berg as Chairperson, 1st by Mike Hale, 2nd by Mike Ryan, 6 yes 0 no. A motion to reappoint Mike Hale for Vice Chairman, 1st by Janell 2nd by Mike R 6 yes 0 no.

Matt Z. requested a correction to the 1-24-22 meeting minutes. The correction was that John Key would check with the Wharf records to see if a previous Two Johns well test had ever been done. A motion was made to approve correction along with the full minutes, 1st by Janell, 2nd by Peder, 6 yes 0 no.

Matt Z. presented a Two Johns well test report found by John Key from July 27, 1988, taken by Wharf Resources.

A request was made to make a few corrections and updates to the contact list. Matt Zeitlow and AE2S contact information, and add Shanon Morrison, Secretary / Treasurer.

Financials were presented by Shanon M. Discussion regarding the transition from the Wells Fargo account to the 1st National account was off due to an incorrect entry by All Net. Shanon M. will work to try and remove the incorrect entry. In addition, Shanon M. expressed that she would begin a more detailed account for customers in Quick Books for Account Receivables so the monthly entries would balance. A motion was made to accept the financials, 1st by Mike H, 2nd by Matt Z, 6 yes 0 no

Dylan from Clearwater stated in the last 2 months, there have been two significant leaks. One at the Lost Camp PR Valve at 15 GPM. Leroy repaired the leak, which has leaked in the past. The valve that was needed was borrowed from the City of Deadwood and has since been replaced. Second leak, Linda informed Lyle VanHoeven on Buffalo Trail that his service line has a leak and that the water would be shut off until the homeowner repairs the leak.

The TTWD Map project has been completed by AE2S. Clearwater presented ten copies of the map to the BOD. Clearwater also reported a short loss of power during this weekend's storm, BH Energy restored the power, and the system was back up and running quickly.

Linda asked Shanon if any Water Service Taps had been received, and one has been received from Legacy / Titan. Linda thinks that might be the one from last year that was received after the deadline, and Shanon will email a copy to Mike H and Linda.

The consumer report was presented and showed that there were no violations. Linda presented the annual letter to the membership providing information on where the Annual Report can be found along with other district information. Linda asked if any changes needed to be made in the letter and asked for permission to send out the annual letter. Matt from Clearwater stated that the link to the website needs to be a direct link to the report on the tvloa.org site. Discussion occurred to have Pat's name removed from the drinking water report. A motion was made to accept the letter, 1st by Mike H, 2nd by Janell, 6 yes 0 no.

Joe Noble came in place of Dustin Dale from AE2S about the meter pit project. The meter pit plans have been submitted to DANR for approval; he stated they are hoping to get an answer soon, then they will work on getting bids. The project should start in 2023. Mike H asked if TTWD was able to pick the contractor or do we need to take the lowest bid. Joe stated yes otherwise, they could run into liability issues. Joe briefly described the required timeline we would have to advertise, receive and approve the best bid. It's possible we could receive a 60% grant for the storage tank project. All agreed to move forward on the water tank project.

AE2S told Legacy that they would need to engage a different engineering firm for their development on Moose Trail. This policy is outlined in the TTWD Ordinance, Section N. 41.

Linda requested several Ordinance changes:

- Section A. 1. a. Residential Connection from \$3500 to \$4500
 - / Motion to accept 1st by Jon T 2nd by Matt, 6 yes 0 no
- Section A. 1. B. Commercial Connection from \$4500 to \$5000
 - /Motion to accept 1st by Jon T 2nd by Matt, 6 yes 0 no
- Section A. 2. A \$500 discount if the applications are received before July 31 & tapped before September 17
 - /Motion to accept 1st by Mike Ryan 2nd by Janell, 6 yes 0 no
- Section A. 3. Application and fee must be received by September 17 to be tapped before October 1
 - /Motion to accept 1st by Janell 2nd by Peder, 6 yes 0 no
- Section G. 28 Billing shall begin the month the service is turned on
 - /Motion to accept 1st by Mike Hale 2nd by Peder, 6 yes 0 no
- Section K. Language added - Any unauthorized access will result in prosecution
 - /Motion to accept 1st by Mike Hale 2nd by Janell, 6 yes 0 no
- Section N. 46. \$800 to \$1,000 will be held back from the developer disbursement to cover the TTWD costs for tapping.
 - /Motion to accept 1st by Jon T 2nd by Matt, 6 yes 0 no

Additional discussion regarding the cost of Meter Pits occurred. Since the pricing on meter pits has gone up, the price that we will be selling meter pits will go to \$900 plus sales tax of \$40.50.

A discussion was brought up regarding the Board of Directors' Liability Insurance. At this time, one million in coverage doesn't appear to be enough protection. A motion was made to increase the Umbrella policy to 3 million and increase the Public Officials Liability to 2 million. 1st by Matt 2nd by Mike Hale, 6 yes 0 no

Miscellaneous items: Linda presented printouts for two votes taken via email and asked that the minutes reflect the approval on both motions.

* January 28, a motion was made by Jon Torgerson and seconded by Peder Torgerson to approve the revised by-Laws as written, 6 yes 0 no

* On February 24, a motion was made by Janell Berg and seconded by Mike Hale to appoint Shanon Morrison as TTWD Secretary /Treasurer. On February 25, the final votes came in, 7 yes 0 no.

The next meeting is set for June 27, 2022

Adjourned 6:08 pm

Respectfully Submitted

Shanon Morrison, TTWD Secretary / Treasure