

June 26, 2023

**Terry Trojan Water Project District Board of Directors Meeting Minutes
Deadwood Chamber Conference Room**

The meeting was called to order by Janell Berg at 4:04 p.m., and a roll call was taken.

Present: Board of Directors; Mike Hale, Peder Torgerson, Mike Ryan, Janell Berg, Bill London (arrival 4:15 pm), Executive Director - Linda Derosier

Absent: Board of Directors, Matt Zietlow, Jon Torgerson

Guests: Casey Skillingstad (AE2S), Dylan Striebel (Clearwater Consulting)

Minutes: A review of the minutes from the April 24, 2023, annual meeting was presented.

*A motion was made by Mike Hale to accept the minutes as written, 2nd by Mike Ryan, 4 voted yes, 0 voted no.

Financials: The financials were presented for review. Linda reported that the 2022 P&L and Balance sheet have been updated and approved at the previous meeting. Linda has added the 2022 financials so the previous year's history can be considered. A motion was made by Janell Berg to approve the financials, 2nd by Peder Torgerson, 4 yes, 0 no.

System Operations:

*Dylan reported that losses are at about 30% over the past two months. Right now, we are seeing about 7-10 gallons going out during the night, so, there are probably a couple of small leaks. Usage did jump up to 20 gallons in May, so during the leak survey in May a couple of small leaks were found and repaired. Night usage went back to 0 for a few weeks and is now inching back up so another leak survey would be in order. Dylan will call to get on their schedule for a leak detection survey in the next month.

*81 of the 215 smart point transmitters for the Meter Pit project have been received. They will continue to arrive as they become available to ship.

*Dylan reported that new media will need to be ordered to fill in on the media that is lost during regeneration. He will need at least 14 more cubic feet of media to prepare for the next change out. The media will run \$537 per cubic foot plus about \$700 in shipping. Dylan requested authorization to order 14 cubic feet of media for a total cost of about \$8,500 including shipping. A motion was made by Janell Berg to authorize Dylan to order the media requested, Mike Ryan 2nd, 5 yes, 0 no.

*Dakota Pipe came up and replaced the check valve in the booster station, however, it would not hold tight. They feel they don't have the correct part so they have ordered a different check valve for more intended use in the water system and will install it when it comes in. The newly installed check valve that didn't work correctly will not be billed to the district. The total cost will be estimated at \$2,000-\$2,500 once completed.

*When the team comes back to install the new transducer into the well, Dylan plans on asking for a quote to add another check valve between the Booster Station and the well. This would help in the event isolation is needed.

*The combination for entry into the buildings has been completed. Leroy Stuen has cleared the parameters of the exterior of the treatment building. The inside still needs some organization and inventory control.

*The State is setting out new EPD and Copper Rule Revisions setting the Lead Service Line Inventory requirement and non-transient, non-community water systems to comply with new requirements. Therefore, TTWD is required to do a complete service line inventory of every service in the district by October 16, 2024. The official guidelines have not been rolled out at this time, but the properties built before 1988 will be most likely to have lead service lines. The time to tackle this inventory would certainly be during the meter pit project. Dylan is communicating with Leroy to come up with a plan for such inventory collection.

Meter Pit Project & Matt Wood Development Update:

*Casey with AE2S reported that Leroy has signed all the documents needed for him to proceed as the Meter Pit project contractor. An estimated timeframe for the project should be forthcoming and will let us know when he has the information.

*The Matt Wood / Last Chance Trail development has started and should move along quickly. It may be fully installed within the next week. There still will be a small section on the mainline that will not loop at this time. It should get completed eventually as the property in that area is developed.

Linda reported that the water storage tank project is still sitting there waiting for the plans. Casey will check on this to see where it is at.

Miscellaneous:

Linda sent the signature cards around for Bill London, Janell Berg, Peder Torgerson, Mike Hale, and Mike Ryan for the final signature for the bank.

Linda will be asking for the maximum from the Lawrence County Tax Levy in August.

Linda requested that the Board discuss a compensation increase for the additional duties she has recently assumed.

Executive Session:

Janell Berg requested an executive session from 4:43 pm to 4:56 pm

Secretary / Treasurer Duties:

The board returned from the Executive Session and adjusted Linda's monthly compensation reflecting her increased workload requirements.

Meetings in 2023 are scheduled for August 28 and November 20.

Submitted by Linda Derosier

The meeting Adjourned at 5:13 pm