

January 27, 2025

**The Terry Trojan Water Project District Board of Directors Meeting Minutes
Deadwood Chamber Conference Room 4:00 p.m.**

Meeting Called to Order

Mike Hale called the meeting to order at 4:04 p.m.; Linda Derosier did roll call.

Present: Board of Directors: Peder Torgerson, Jon Torgerson, Mike Hale, Mike Ryan, Bill London, Ben Evans, and Janell Berg, attended by phone, Executive Director - Linda Derosier

Guests: Casey Skillingstad

Adopted Ordinance

Terry Trojan Water District Adopts an Ordinance that states that board meeting agendas will be posted at the Deadwood Visitors Center Public Notice Board, 501 Main Street, Deadwood, SD.

*Jon Torgerson motioned to adopt an Ordinance that states that board meeting agendas will be posted at the Deadwood Visitors Center Public Notice Board, 501 Main Street, Deadwood, SD. Peder Torgerson seconded the motion; seven voted yes, and 0 voted no. The ordinance is attached to these minutes.

Review and Discuss Open Meeting Laws

The following information reviewed and discussed as requirements must be presented and occur for all public meetings;

- Post the Proposed Agenda in a Public Location and on the terryvalley.org website
- Call Meeting to Order
- Roll Call
- Approve Agenda
- Declaration of any conflicts with agenda items by board members.
- Comments by the Public – Fill out the "Speaker Request Form" at the beginning of the meeting, identifying the specific agenda item they would like to speak about. After the public has been allowed to speak to a particular agenda item, the public portion of the matter should be closed by the Board. The Board can go on to discuss the matter without further input or interruption from the public unless the Board requests it. The Board should take no action, and the speaker will be advised that the matter will be taken up when the Board comes to it on the agenda and matters not on the agenda will be put on a future agenda. No Board action will be taken at the present meeting. Public comment can be limited to a reasonable time, two to three minutes.
- Approved minutes of the Board meeting must be posted on the website terryvalley.org.

Comments From the Public – Speaker Request Form- Conflicts of Interest from BOD

No comments are received from the public. No speaker request forms were documented. No BOD conflicts were declared.

Minutes: A review of the November 18, 2024, Meeting Minutes was presented.

*Mike Hale motioned to approve the minutes as written; Mike Ryan seconded. Seven voted yes, and 0 voted no.

Financials: P&L, Balance Sheet, and Year End 2024 Budget were presented for approval.

Mike Hale was wondering if a CPA should review our financials and asked Linda to investigate by talking to Attorney Roger Tellinghuisen about what he recommends.

Jon Torgerson motioned to approve the financials as presented; Mike Hale seconded. Seven voted yes, and 0 voted no.

System Operations: Dylan Striebel

Losses: middle of-night usage currently ranges from 0-8 GPM, November – 57%, December – 36%

Four substantial leaks were found in December/January

- 5 GPM leak found & repaired on 21173 Last Chance Trail service line
- 0.75 GPM leak found & repaired on 21155 Lost Camp Trail service line
- 4 GPM leak found & repaired on 21187 Lookout Trail service line
- 7 GPM leak found & repaired at 21146 Lost Camp Trail curb stop (found by homeowner on 1/2/25)

Pressure Reducing Valve Repairs:

Antelope Trail – fully rebuilt 3" PRV, disassembled and cleared debris from 6" PRV on 11/21/24.

Both PRV valves are now functioning correctly. Inlet pressure = 145 psi. Outlet pressure set to 65 psi.

Blue Sky Trail – disassembled and cleared debris from 3" and 6" PRV valves on 11/21/25.

Both PRV valves are not functioning correctly. Inlet pressure = 130 psi. Outlet pressure set to 75 psi.

Motor Saver at Booster Station:

A power outage on 11/19/25 took out the motor saver at the booster station. Dakota Pump repaired the pump on 11/20/25, and it has been functioning properly.

Meter Pit Project: 165 meter/transmitter installations complete

Media Regeneration: Arsenic samples will be collected in February to evaluate if the media needs to be changed and sent for regeneration. I will schedule with Water Tree pending sample results.

AE2S -Water Storage Tank

A pre-construction meeting occurred on January 7, 2025. AE2s, Mainline Contracting Inc., SD DANR & Terry Trojan Water District were present. A Notice to Proceed with the project was prepared and signed. A change order has been presented for Janell Berg's signature, requesting a change from a deep ring foundation to a thickened edge foundation for the new water tank. This change will save the district about \$18,000. This plan for the project is to begin on April 1, 2026, with a substantial completion date of June 30, 2026, and a final completion date of July 28, 2026. Linda mentioned the road up to the tank will likely need some work before the project starts. Wondering if an alternative route could be considered?

AE2S Meter Pit Project

Meter Pit Project: The Meter Pit Project will be nearing completion by the end of the 2025 construction season. Leroy, Casey, and Dylan have reviewed and determined a plan for the necessary final meter pits and commercial vaults. They have contacted Mike Ryan to ensure the plans will work for the Barefoot Resort. Leroy has three remaining residential pits to be installed in the development and five large commercial vaults to be completed for Barefoot, Black Hill Chairlift & Terry Pea Lodge. Leroy has installed 198-meter pits to date and has approximately 17 remaining. Casey will send Linda the list of properties that have been installed and those remaining to be installed to be reviewed.

Review of the New Service Application, TTWD Ordinance, and Stuen Construction Service Agreement

Linda has provided the New Service Application, TTWD Ordinance, and Stuen Construction Service Agreement for review. There are no recommended changes to the application or ordinance at this time. If any board member wishes to request changes to those documents, that should be done at the next board meeting on April 28, 2025. Leroy Stuen has asked that his hourly rate to charge the district be raised from \$65 to \$75 per hour.

Linda Derosier, TTWD Executive Director & Secretary-Treasurer, Performance and Review

Mike Hale has reviewed wages nationally and is reporting a 3.7% to 4% average salary increase for 2025.

Mike Hale proposes a 5% increase in Linda's salary.

Peder Torgerson motioned to approve a 5% increase; Mike Ryan seconded. Seven voted yes, and 0 voted no.

Miscellaneous

*The April 28 meeting will be the annual meeting. Ben Evans and Jon Torgerson's terms will be up. Linda explained the process briefly if someone wanted to be on the Board. They would need to get a petition from

Linda and have 20 Terry Valley registered voters sign it. A voting station would be established at Terry Peak, and votes would be taken on a specific date.

*Mike Hale reported that Jenna Volzke will request approval to expand to the water main on Last Chance Trail beyond the Matt Wood expansion. Linda will call Jenna to communicate what the TTWD Board will want from them to approve the expansion. This approval should occur at the next board meeting on April 28, 2025, if their construction is to happen this year.

* Mike Hale reviews the annual BOD per diem amount allowed in South Dakota. The BOD cannot be paid for their time. However, the BOD can receive compensation for their expenses through a per diem. In 2025, the allowed BOD per diem is \$178 per meeting.

Mike Hale motioned to approve the BOD per diem increase to \$178 per meeting, and Ben Evans seconded. Seven voted yes, and 0 voted no.

2025 Meeting Dates

The scheduled meeting dates for 2025:

January 27

April 28 Annual

June 23

August 25

November 17

Respectively Submitted by Linda Derosier

The meeting Adjourned at 5:46 p.m.